

**NAME:**

# B & D COMPLIANCE & ETHICS WEEK BINGO- HOURLY

**Every BINGO (5-box line) completed will earn an entry for prizes, including a \$100 Visa Gift Card. Bingo cards are due by 4:30pm Monday, November 10<sup>th</sup>. Some squares will be revealed during the week, so don't rush too fast to turn your card in. Answers will be verified before being added to the drawing.**

B	I	N	G	O
Completed all notes within 24 hours of each shift this week	Checked out/attempted to check out company vehicle each shift outside of Independence	What Section # is Confidentiality section in the Policies and Procedures Manual?	List the 4 progressive steps of Employee Performance Corrective Action:	Make up any missed team meetings (no late teams- make sure to fill out eval forms)
Turned in BINGO Card by 10am Monday 11/10	Submitted a concern, suggestion, or idea using the Ideas and Concerns Form	Name a coworker or person supported involved in a CQL workgroup:	Filled out and submitted Employee Survey	No corrections required on location plan question for all shifts this week (ask for help if you need it)
List one area of the compliance dashboard you will focus your own actions to improve?	Attended in person or made up 11/3 Team Training	<b>Free Space</b> 	Filled out an O'Fishally Awesome form or turkey for a coworker	How far in advance should you contact your supervisor if you need to call in absent for your shift?
How many days' notice is requested for planned time off?	List at least 2 incident types that require an incident report:	Completed all Tasks in my SETWorks Task List (don't forget to check complete)	How many days do you have to make corrections on documentation?	Who could you contact if you have a question on documentation corrections?
Brought in or attached a visit summary for every Health Care Entry where an update or change occurred	Helped a person supported to make a choice today	Only called PC/PC Assistant after hours for a legit emergency this week.	Participated in a Compliance and Ethics week activity other than BINGO	Worked and showed up on time for every shift I was scheduled for this week